

SENARAI SEMAK INVENTORI BAHAN KIMIA
CHEMICAL INVENTORY CHECKLIST

Nama Staf <i>(Staff Name)</i>	
Jawatan <i>(Position)</i>	
Bahagian / Unit <i>(Section / Unit)</i>	
Tarikh Penyerahan <i>(Handover Date)</i>	
Tarikh Tamat Perkhidmatan <i>(Service End Date)</i>	
No. Telefon <i>(Phone No.)</i>	

SENARAI BAHAN KIMIA
CHEMICAL LIST

No.	Nama Bahan Kimia <i>Chemical Name</i>	Formula Bahan Kimia <i>Chemical Formula</i>	Isipadu Stok <i>Stock Volume</i>	Tarikh Luput <i>Expiry Date</i>	Lokasi Simpanan <i>Storage Location</i>	Keadaan Bahan Kimia (Baik / Tamat) <i>Condition of Chemical (Good/Expired)</i>	Catatan <i>Remarks</i>
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

PERINGATAN:

REMINDER:

- Semua bahan kimia hendaklah dilabel dengan jelas.
All chemicals must be clearly labelled.
- Simpan mengikut klasifikasi keselamatan (contoh: asid, mudah terbakar, toksik).
Store according to safety classification (e.g., acids, flammable, toxic).
- Buang bahan tamat tempoh mengikut SOP pelupusan.
Dispose of expired chemicals according to the disposal SOP.
- Sediakan salinan senarai ini kepada Pegawai Sains Bahagian.
Provide a copy of this list to the Section Science Officer.

STAF <i>(Staff)</i>	SCIENCE OFFICER <i>(Science Officer)</i>
Tandatangan: <i>(Signature)</i>	Tandatangan: <i>(Signature)</i>
Nama: <i>(Name)</i>	Nama: <i>(Name)</i>
Tarikh: <i>(Date)</i>	Tarikh: <i>(Date)</i>